

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

LASACT Conference
Crowne Plaza
4728 Constitution Avenue
Bayou Levee Room
Baton Rouge, LA 70808
July 30th 2023
10:30 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Roy Baas, Chairman
- III. Public Introductions and Representation
- IV. Approval of April 28, 2023, Minutes: Roy Baas, Chairman
- V. Treasurer's Report: Lauren Smith, Executive Director
 - a) April – June 2023
 - b) End of year Financial Report
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed.
 - b) Code of Ethics Revision
 - c) Felony Waiver Request: M. Decker
 - d) Felony Waiver Request: J. Smith
- VIII. Old Business
 - a) Annual Merit Increase and Office Hours.
- IX. Executive Director's Report:

Adjourn Meeting: Next Meeting date: Friday, October 20, 2023

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

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Baton Rouge, LA 70808
July 30th 2023
10:30 A.M

I. Call to Order

July 30, 2023, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:30am: the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS – Chairman
Paul Schoen, LAC, CCGC – Vice Chairman
Susan S. Thornton, Ed. D, LPP, LPC-S, NCC, RPT-S
Catrice Tolbert Ph. D
Adrian Perron LAC, CCS
Smita Prasad, MD, MPH, MBA – Medical Director
Catherine Lemieux, Ph. D LCSW

Members Absent:

Chris Andrews

ADRA Staff Present:

Lauren Smith, Executive Director
Renee Franklin, Assistant Director
Melody Stewart Administrative Assistant

III. Public Introductions

Cecile Washington, ICARE
Brian Tessitore, CIT with The Grove
Amanda Tessitore, guest
David Lee, guest
Melissa Decker, guest
Brittany Renard, too many guest

IV. Approval of April 28, 2023, Minutes (Attachment 2)

A draft of the April 28, 2023, board meeting minutes was presented for approval. A motion was made to approve the minutes by Adrian Perron seconded by Paul Schoen to accept the April 28, 2023, minutes. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

- a) The April – June 2023 Treasurer's reports was presented by Lauren Smith, Executive Director. A motion was made by Adrian Perron and seconded by Paul Schoen to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

- b) **End of Year Financial Report:** As noted in the financial report, we ended the year with a surplus. The additional work hours allowed for more focused communication with our counselors. We spent a lot of time reaching out to expired individuals and sending out renewal notices for those about to expire.

VI. Public Questions or Comments:

None

VII. New Business

- a) **Approval of Applicants to be Credentialed:** A motion was made by Adrian Perron and seconded by Paul Schoen to approve the list of applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.

- c) **Code of Ethics Revision:** Presented to the board was the final draft copy of the revised Code of Ethics with accepted track changes from our last rule change committee meeting. A motion was made by Paul Schoen and seconded by Susan Thornton to approve the Code of Ethics revision with amendment. The motion was approved after a unanimous vote in the affirmative.

- d) **Felony Waiver Request M. Decker:** Ms. Decker was present to answer any questions the board had regarding her felony waiver request. The board found that based on the Felony Waiver Policy, Ms. Decker does not meet the minimum requirements to qualify for the felony waiver. The board made a collective decision to deny Ms. Decker's felony waiver request at this time. However, she is encouraged to reapply for the felony waiver once the minimum requirements have been satisfied.

- e) **Felony Waiver Request: J. Smith:** Mr. Smith was not present to answer any questions regarding his felony waiver request. A motion was made by Adrian Perron and seconded by Susan Thornton to request Mr. Smith appear at the next board meeting to provide additional information. The motion was approved after a unanimous vote in the affirmative.

VIII. Old Business

a) Annual Merit Increase and Office Hours:

A motion was made by Adrian Perron and seconded by Susan Thornton to go into executive session to discuss the Annual Merit Increase and Office Hours. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Adrian Perron and seconded by Susan Thornton to exit executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Paul Schoen and seconded by Adrian Perron to grant an "up to" 38-hour a week work schedule and a 4% pay increase for staff. The motion was approved after a unanimous vote in the affirmative.

IX. Executive Director's Report:

- All 3 staff members will be attending LASACT Conference this week. The staff's work week will be adjusted Sunday-Wednesday, instead of the normal Tuesday-Friday office hours. The ADRA staff will return to the office on Tuesday, Aug 8th.

- As a part of the report Roy gives for the LASACT member meeting, I have prepared a credentialing report for him. We have 110 more credentialed than we did last year.

A motion was made by Adrian Perron and seconded by Catherine Lemieux to adjourn the meeting. The motion was approved after a unanimous vote.

The next board meeting will be held Friday, October 20, 2023

Respectfully Submitted,

Roy Baas, LAC, CCGC, CCS, Chairman